

**ACADEMIC AUDIT REPORT (2017-18)**  
**of**  
**Andhra Loyola Institute of Engineering and Technology**  
**Vijayawada – 8**

The Academic Audit team constituted by the Principal, ALIET visited the College and interacted with the Management, Administrative Staff, Teaching Faculty and other stakeholders on 17<sup>th</sup> April 2018. The members of the team are:

1. Dr. G. Srinivasa Rao – Professor of Physics, Andhra Loyola College, Vijayawada
2. Dr. T. Sri kumar – Professor of Physics, Andhra Loyola College, Vijayawada
3. Dr. K. Srinivas – Professor of CSE, VRSEC, Vijayawada.

**Agenda**

1. Interaction with the Director, Principal and Other Administrative Staff
2. Visit to Departments, Infrastructure Facilities, Library, Laboratories, Controller of Examinations Office and Other Resources
3. Interaction with the Faculty
4. Exit Meeting
5. Preparation and Submission of the Report by the team to the Principal

**Report**

**Introduction:** The College is managed by Society of Jesus, a world famous organization which renders service in the field of education through a number of educational institutions across the globe.

**Commendations:**

1. The team commends the management for providing necessary infrastructural facilities in the college for making the Teaching-Learning process comfortable for both teachers and students.
2. The academic audit team commends the dedication, team work and commitment of the faculty of all the departments in the overall growth of the college.
3. The team commends the college for providing state of art ICT Facilities.
4. The team commends the effective manner in which the college makes use of its library and other learning services to promote quality in teaching and learning.

**Observations and Suggestions by Academic Audit Team:**

• **For the Faculty:**

- Advised to distinguish between Results and Result Analysis and present the result analysis in Pictorial Format in addition to Tabular forms.
- Suggested to include Teaching-Learning Methodology & Approach in Course File.
- Advised to maintain Student Progression Register in all the departments containing the details of the students:
  - Higher Studies: List of the students, HEIs, Programmes
  - Placement Details (List of Students, Companies, Min, Max & Avg. Salary)
- Advised to display the List of Practicals in all the Departments

- Advised to Familiarize the students about Student Satisfaction Survey (NAAC Format)
- Suggested to do CO-PO mapping in all the departments
- Conduct Programme/Course Exit Survey for all programmes and courses of study
- Advised to encourage Student Centric Learning
- Advised to educate the students about the importance of Online Courses (MOOCs) and can encourage the students to register for online courses.
- Suggested to distinguish between MRPs vs Student Study Projects
- Suggested to carryout active research
- **For the Administration & Management:**
  - Can instruct all the HoDs (a) to prepare the Vision & Mission Document of the department and the same can be displayed in the department. (b) to display the Staff List and Staff Name Boards in the Departments
  - Suggested to Strengthen the Departmental Libraries
  - Xerox Machine can be installed in the Library which is useful to students
  - Safe Drinking Water Facility can be provided in the Library also
  - Suggested to construct Ramps to be helpful to physically challenged students
  - Suggested to provide necessary Research Facilities
  - Suggested to provide First Aid Kits to all the laboratories and library.
  - Suggested to encourage the usage of ICT in Teaching-Learning, Examination System, Evaluation & Administration.
  - Continuous Teacher Training can be provided
- **Placement Cell:**
  - Advised to prepare Placement Policy Document of the college and can be posted on the college website.
  - Advised to maintain the Record(s) of the placements with documentary evidence
- **Library:**
  - Suggested to prepare the List of Students' Projects and can be made available to the present students
  - Suggested to maintain register of Usage of library by Outsiders
  - Advised to Collect Rare Books
  - Suggested to display the Code of Conduct to be followed in the Library
- **Examination Cell:**
  - The CoE can organize a workshop for the faculty on the Preparation of Question Bank and Question Paper Setting based on Blooms Taxonomy.

**Academic Audit Committee members:**



Dr. G. Srinivasa Rao



Dr. T. Srikumar



Dr. K. Srinivas